



BOARD OF COUNTY COMMISSIONERS

MONDAY, JUNE 24, 2019

Jacob McHughes led in **Prayer and Pledge of Allegiance**.

Chairman Rod Cleveland called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 24th day of June 2019 in meeting room 200 of the Cleveland County Office Building. Linda Atkins, Deputy County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Harold Haralson, Vice-Chairman
Darry Stacy, Member
Linda Atkins, Secretary

Tammy Belinson, County Clerk, was absent.

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Abby Nathan, Linda Atkins, Alison Vinson, Undersheriff Blake Green, Brenda Hill, Brian Wint, Bryan Jenkins, Daniel Thatcher, Earl Cox, George Mauldin, John Roberts, Kathy Singer, Laura Smith, Laurie Beth Marshall, Leann Clements, Melinda Duke, Carrie Davis, Sarita Scott, Susan Burr Melonie Rodrigues, Billijo Ragland, Sam Woodfork and Susan Reese.

Rod Cleveland moved to **table** the approval of the minutes of the regular meeting of June 17, 2019, until a later date.

Harold Haralson seconded the motion.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

A. Bid Openings:

Susan Reese publicly opened and named each bidder. Rod Cleveland moved, seconded by Harold Haralson, to **accept** the bids and instructed the Purchasing Department to qualify, tabulate and prepare a report for each bid and make recommendations to the Board of County Commissioners toward the end of the meeting on the following:

1. **Bid #CA-1914** – Purchase and delivery of one (1) or more New Color Wide Format-6D size PPM in High Quality Mode Printer to include maintenance for the Cleveland County Assessor's Office.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

CLEVELAND COUNTY BID SUMMARY
List of Individual Bidders

<p>BID: #CA-1914 DEPT: ASSESSOR'S DATE OPENED: 6-24-19 List of Individual Items The purchase and delivery of one (1) new color, wide format - 6D size PPM in High Quality Mode Printer, to include maintenance, for the Cleveland County Assessor's Office. BRAND: MODEL: WARRANTY: APPROXIMATE DELIVERY DATE: TOTAL BID PRICE: MAINTENANCE: <u>Black & White Copy per square foot:</u> <u>4 Tier Price per color copy per square</u> <u>foot:</u> 1%-8% per square foot: 9%-45% per square foot: 46%-100% per square foot: 101% + per square foot: Vendor's Exceptions/Statement: Contact Information: Contact Person: Title: Address: Telephone Number: Fax Number: Email: NON-COLLUSION AFFIDAVIT: PA-102(1982)</p>	<p>OKLAHOMA COPIER SOLUTIONS</p>	<p>Awarded To:</p>
<p>Brooke Pfeifer Director of Sales 650 Alameda Street Norman, OK 73071 580-399-3580 405-364-7701 imiller@okcopiersolutions.com YES</p>		

B. Old Business:

1. Upon the recommendation of Susan Reese, Assistant Purchasing Agent, Rod Cleveland moved, seconded by Harold Haralson, to **award** as per bid summary and where low bidder is not awarded there is an explanation for **Bid #HWY-1911** – Six (6) month Non-Encumbered Contract for bulk oils, lubricants & antifreeze for the County Commissioners. The bid term will be July 22, 2019 through January 21, 2020.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

C. Items of Business:

- 1. Presentation** was made by **Carrie Davis** on **Pre-Trial**.

Chairman Rod Cleveland said that the following Items, No. 2 through No. 32, are **Consent Items** and are routine in nature: Darry Stacy moved to **approve** the Consent Items. Harold Haralson seconded the motion:

- 2. Renewal of County Bid #HD-1732 - Social Marketing Services** for the Cleveland County Health Department. All terms and conditions will remain the same for the period July 1, 2019 through June 30, 2020.
- 3. Renewal Contract** between Board of County Commissioners on behalf of Cleveland County Assessor’s Office and Eureka Water Co. effective July 1, 2019 through June 30, 2020 in the amount of \$6.20 per 5-gallon bottle of water.
- 4. Contract** between Cleveland County Board of County of County Commissioners on behalf of the Cleveland County Health Department and Joyce Gibson Clement for Directly Observed Therapy. County agrees to pay an amount not to exceed \$10.00 per service visit not to exceed \$8,666.00 and mileage in accordance with the State Travel Reimbursement Act which is currently \$0.50 per mile for the period July 1, 2019 through June 30, 2020.
- 5. Renewal** of property and casualty policies in the amount of \$659,391.42.
- 6. Agreement** between Cleveland County District #1 and Sharp’s Cleaning Service, Inc. for the period July 1, 2019 through June 30, 2020 in the amount of \$425.00 per month for services at 14701 S. Westminster Rd OKC, OK.
- 7. Customer Service Agreement** between Cleveland County District #1 and Republic Service to provide waste service in the amount of \$79.31 per month for the period July 1, 2019 through June 30, 2020.
- 8. Agreement** between Cleveland County Sheriff’s Department and Total Beverage Services LLC for the period July 1, 2019 through June 30, 2020 for 5 gallon size to delivered to the court security office.
- 9. Contract** between Cleveland County Sheriff’s Department and Standley Systems to lease a MP 7503SP Copier for the period July 1 2019 through June 30, 2020 I the amount of \$268.33 with the option to renew 4 additional years.
- 10. Agreement** between Cleveland County on behalf of the Cleveland County Sheriff’s Department and Benchmark Government Solutions for Food Services, Laundry and Commissary during the period July 1, 2019 through June 30, 2020.
- 11. Amendment to the Contract** between Cleveland County Sheriff’s Department and Turn Key Health Clinics, LLC for Medical Staffing and Administration for FY 19/20.
- 12. Agreement** between Cleveland County Sheriff’s Department and *City of Norman for the period July 1, 2019 through June 30, 2020 in the amount of \$48.63 per person incarcerated. (Clerk’s Note: *City of Norman is corrected to City of Lexington.)

- 13. Renewal Agreement** between the Board of Cleveland County Commissioners on behalf of Cleveland County Districts #1 SN/7343, #2 SN/9044, and #3 SN/8162, and Syntech for the FUELMaster Fuel Management System in the amount of \$2650.00 per year/per commissioner district for the period July 1, 2019 through June 30, 2020.
- 14. Agreement** between Cleveland County District #3 and Dell for the period July 1, 2019 through June 30, 2020 in the amount of \$474.09.
- 15. Award Quote** for Metro Flooring for removal and re-installation of carpeting in the amount of \$8,487.07 for the Cleveland County Sheriff’s Department Detention Center located at *2550 West Franklin Road, Norman OK per title 61, Sec. 102 & 103. (Clerk’s Note: *The correct location is 10700 US Hwy 77, Slaughterville, OK)
- 16. Cooperative Extension Services Contractual Agreement** between The Oklahoma State University Acting for and on behalf of its Cooperative Extension Service and the United States Department of Agriculture and The Board of County Commissioners of Cleveland County for the fiscal year 2019-2020.
- 17. Storage Lease Agreement** between the Cleveland County Treasurer’s Office and Underground Vaults and Storage, Inc. for the period July 1, 2019 through June 30, 2020 for space leased at 3500 East Ave G, Hutchinson, KS 67501.
- 18. Service Agreement** between Cleveland County Treasurer and Cox Communications for digital cable service in the amount of \$8.50 per month during the period July 1, 2019 through June 30, 2020.
- 19. Shared Cost Agreement** between Cleveland County Treasurer and the Cleveland County Clerk to share the expense to pay for telecommunications Services that Cox Oklahoma Telecom provides to both offices. The Treasurer will pay \$152.95 on the even months and the Clerk will pay \$152.95 on the odd months for the period July 1, 2019 through June 30, 2020.
- 20. Service Maintenance Agreement** between Cleveland County Treasurer and Black Mesa Security for the period July 1, 2019 through June 30, 2020 in the amount of \$750.00.
- 21. Service Agreement** between the Cleveland County Sheriff’s Department and Legacy to provide inmate communication services and operator assisted telecommunication services for the period July 1, 2019 through June 30, 2020.
- 22. Agreement** between Cleveland County Board of County Commissioners and Alternative Dispute Resolution System of the State of Oklahoma, by and through the Administrative Director of the Courts to provide dispute mediation services for the period July 1, 2019 through June 30, 2020.
- 23. Software as a Service Agreement** between Cleveland County Assessor and Spatialest for July 1 2019 through June 30, 2020.
- 24. Request for Approval** of Financial Statement Resale Property Fund.
- 25. Request for Approval** of Allocation of Alcoholic Beverage Tax in the amount of \$62,538.53.
- 26. Invoice** #457111 from Pierce Couch Hendrickson in the amount of \$677.30 and Invoice #459009 in the amount of \$756.40 (RE: Cleveland County General).

27. Notice of Appointment of Phil Johnson as Requisition Officer for the remainder of FY/2019 for the CFESCCCP3 account for Early Settlement Central Cleveland County Program.

28. Notice of Appointment of Kathleen (Kathy) King as Receiving Officer for the remainder of FY/2019 for the CFESCCCP3 account for Early Settlement Central Cleveland County Program.

29. Declaration to Surplus and Resolution to Dispose of E110-016 30X96 Table from the OSU Extension Service.

30. Approve the following Cash Fund Appropriations:

a. Assessor’s Revolving Fund	\$ 1,064.25
b. Bridge Capital Improvement Fund	\$ 180.49
c. Child Abuse Prevention Fund	\$ 130.56
d. Co Bridge and Road Improvement Fund	\$ 67,260.95
e. Commissioners Building Fund	\$ 1,008.33
f. County Clerk Lien Fee	\$ 2,828.55
g. County Clerk Preservation Fee	\$ 25,188.41
h. Court Clerk Revolving Fund	\$ 13,505.23
i. DA Incarceration Costs	\$ 534.18
j. Early Settlement Central Cleveland Co Program	\$ 8,838.40
k. Fairgrounds	\$ 25,524.50
l. First Choice Recovery	\$ 1,800.00
m. Health	\$ 7,221.00
n. Highway Unrestricted	\$ 487,953.95
o. Juvenile Drug Court Revolving Fund	\$ 10,518.68
p. Sales Tax	\$ 839,976.45
q. Sheriff Commissary	\$ 24,559.01
r. Sheriff Courthouse Security Service Fee	\$ 13,015.61
s. Sheriff Environmental Reward Fund	\$ 8.54
t. Sheriff Federal Share Revenue Fund	\$ 18.35
u. Sheriff Jail Fund	\$ 3,631.93
v. Sheriff Revolving	\$ 23,580.96
w. Sheriff Service Fees	\$ 108,709.97
x. S.T.O.P Violence Against Women Fund	\$ 2,552.80
y. Treasurer Certification Fee Fund	\$ 4,755.00

31. Review, Audit, Approve or Disallow Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

32. Review, Audit, and approve or disallow claims for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

END OF CONSENT

D. There was no **new business** to come before the Board for discussion.

E. During **Commissioner’s** discussions regarding **County Business**, Commissioner Haralson said he had a couple of things to discuss. One is about the State Law that has changed recently and reminded everyone to have registrations in their vehicles. Also, he added that reports are coming back to him that Commissioner Cleveland is pushing forward with the self-insurance program and it was his impression that there is no further interest in pursuing that for this year. Now, he is hearing that there is a presentation on the next agenda for Budget Board and his opinion is that it’s a waste of people’s time by continuing down this road since they have a fixed budget for the next fiscal year.

Commissioner Cleveland said to Harold Haralson that he received a call from Monty Smith with ODOT last Friday evening about a constituent that had contacted ODOT for FEMA assistance on his driveway from all the rain and flooding. She forwarded Commissioner Cleveland an email correspondence and noticed that it was in District #3 and wanted to make Commissioner Haralson aware of the situation.

Commissioner Haralson stated that it is a private road.

Commissioner Cleveland said that he just wanted to make sure that he was aware of it.

He said that in last week’s discussion on June 17th BOCC agenda was about the continuing with CED#5 or dissolving the future of it. It was tabled, but it did not make it on this agenda. He noticed the omission of the agenda item last Friday and since it was tabled it can be brought back up for discussion at some point. He wanted to note that it was placed on the agenda for discussion; instead Randy Robinson came down to give a deep state bureaucratic reason for not creating a new CED with counties. He read Title 69 Section 687.1 which states “The board of county commissioners of any county in this state may create a circuit engineering district with any other county or counties. To allow county governments to make the most efficient use of their powers by enabling them to cooperate with each other and other units of government on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of county government.”

He said that is the first part of the statement which allows the counties to do that and nowhere in that statute does it say that the statewide CED Board which make up of the CED chairman of each CED that they give permission or authorization as to who can create a CED or not, based on if it is beneficial for the statewide. He spoke with McClain and Garvin County Commissioners and with Carol Dillingham and has received nothing but positive responses.

He said that the next CED#5 meeting is on Tuesday; they will discuss a couple of agenda items where that item could come up for discussion as to whether or not to continue CED#5 as a CED between Garvin and Payne Counties or if there are some wishes from some other counties. The Commissioners that he knows of are also looking at the options of basically splitting the CED up into two and added that there could be two new CED’s. He explained that is why it was on the agenda for comment to help with direction.

He said that HUB International is who the county has their workers compensation insurance through and he met with Caitlin Hinman and Ashley Andrews who are with the

employee benefits division. They discussed self-insurance for the employee’s health benefits, as well as discussing Cleveland County history and the current situation. He is having them to come to the Budget Board meeting for a presentation and, hopefully, by then they will have some detailed information on the ability to go self-insured in January with an open enrollment of October.

He submitted to each board member a copy of “County Roads, What it cost not to maintain a critical resource”.

Darry Stacy asked to respond in reference to the CED. He said it was his understanding in discussions last week that they were going to have that discussion with the statewide CED. He stated that some confusion is about the procedure through ODOT. He questions how to set up the CED and what the statutes say about it. He wants to avoid being at odds with them regardless of any decision made and then be productive in moving forward. He wants everybody on the same page since it is his understanding they were to take this to the statewide CED and ODOT for their perspective on it and then decide based on the outcome.

Rod Cleveland said that ODOT does not have anything to do with their CED other than the CIRB. The county puts together a 5 year plan.

Darry Stacy asked, “But didn’t he say that there is some language in there, procedural?”

Rod Cleveland said that ODOT’s administrative rules state that the CED receives management of CIRB. Cleveland County is not within a division exclusively, since they have division 4 and division 3 within their CED. Currently, there is not a division that has two unique CED’s in it. So the CED is unique in the division, then ODOT works within that CED. The CED manages their own 5 year plan and the CED sends it to ODOT and then they would work with three counties in that CED, in the same way with Oklahoma, Logan and if Canadian County goes in with them. In talking with a couple of other county commissioners like Alfalfa County, they are looking at the same thing, because in CED#8, they are in division 6 and division 4. They are even looking at doing the same thing.

Darry Stacy said that his thought is if it is truly beneficial let’s show CED#5 and show the statewide CED that it is and get their support to do this so we can make a change.

Rod Cleveland said that he did not understand why Randy Robinson appeared apprehensive at the last meeting and say the things that he did other than that the more CED’s you have, a part goes to the statewide board that passes down to the CED’s for management costs and is split evenly among the CED’s. That means if there are more CED’s there is less money spread out. That is the only thing he could think of other than he did not want two more chairmen on the board that would basically be his boss. He said that he couldn’t understand why he wanted to interfere into what is beneficial to the county.

Commissioner Haralson said, “I will go on record based on what I have been able to discern, I am not in favor of going to a new CED.”

F. No Public Comments from the floor were made at this time.

Chairman Cleveland called for a return to **Bid Openings:**

1. Upon the recommendation of Susan Reese, Assistant Purchasing Agent, Rod Cleveland moved, seconded by Harold Haralson, to **award** to the only bidder,

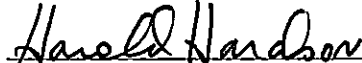
Oklahoma Copier Solutions in the amount of \$19,300.00 for **Bid #CA-1914** – Purchase and delivery of one (1) or more New Color Wide Format-6D size PPM in High Quality Mode Printer to include maintenance for the Cleveland County Assessor’s Office.

The vote was: Harold Haralson, yes; Rod Cleveland, yes; Darry Stacy, yes.
Motion carried.

- G. There being no further business to come before the Board, Harold Haralson moved, seconded by Darry Stacy, that the meeting be **adjourned** at 1:21 P.M.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.


(Clerk’s Note: Agenda was posted on June 21, 2019 @ 12:25 P.M.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**




Harold Haralson, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board

Minutes Prepared by: 

Deputy County Clerk

